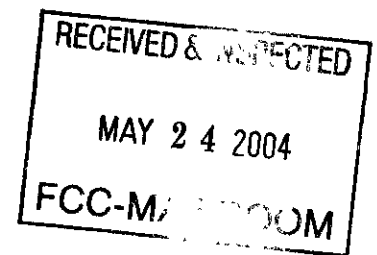


Federal Communications Commission  
Office of the Secretary  
445 - 12th Street, SW  
Washington, DC 20554



To Whom It May Concern:

On 9/29/2003 I requested a Form 471 filing deadline waiver (E-Rate) for our school. This request was made due to the fact that the SLD websight was not working correctly and my electronic filing was never received even though it appeared to be. The SLD strongly suggests filing electronically, I did, it did not work but I was unaware of the problem until the deadline had passed. Now we are being penalized for their faulty system. I appealed to SLD and was denied. Please see attached letter of my original waiver request to SLD.

I am now appealing to FCC as outlined in procedures.

CC Docket No. 02-6  
Request for Waiver

Contact Person:  
Elizabeth Bowman  
St. Martha School  
4380 Fruitville Rd  
Sarasota, FL 34240  
941-953-4181 x105  
fax-941-366-5580  
[bbowman@stmarthaschool.net](mailto:bbowman@stmarthaschool.net)

Thank you,

A handwritten signature in cursive script that reads "Elizabeth Bowman".

Elizabeth Bowman  
Technology Director  
St. Martha School

No. of Copies rec'd \_\_\_\_\_  
List ABCDE \_\_\_\_\_

Letter of Appeal  
School and Libraries Division  
Box 125 – Correspondence Unit  
80 South Jefferson Rd.  
Whippany, NJ 07981

September 29, 2003

To Whom It May Concern.

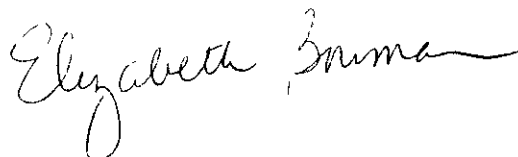
This is a Letter of Appeal for the Out of Window letter dated 9-19-03, funding Year 2003. The Billed Entity Name is St. Martha School; Form 471 application # is 384120; Billed Entity # is 38479

Your letter states "Form 471 application was postmarked on 02/22/03, which is AFTER the 2003-2004 filing window closed". This is true, however, the form was filed late due to problems encountered with the SLD web sight. You strongly recommend filing online so that is what I tried to do. Your web sight was constantly giving error messages; I tried several times in January to file. I thought that I had finally succeeded but when I checked it had not been received by SLD. At this point the deadline had passed and I had to mail the 471. (I had the same problem filing the 470). My school should not be held accountable for problems with the SLD web sight, especially when you want these forms filed electronically **Several** attempts were made to file on time; if the web site were working properly this would not be an issue

Contact person for this appeal is:

Elizabeth Bowman  
St. Martha School  
4380 Fruitville Rd  
Sarasota, FL 34240  
941-953-4181 x105  
fax-941-366-5580  
[bbowman@stmarthaschool.net](mailto:bbowman@stmarthaschool.net)

Thank you for your consideration in this matter,

A handwritten signature in cursive script that reads "Elizabeth Bowman". The signature is fluid and elegant, with a long, sweeping underline.

Elizabeth Bowman, M.Ed.  
Technology Coordinator



**Universal Service Administrative Company**  
Schools & Libraries Division

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**Administrator's Decision on Waiver Request**

May 11, 2004

Elizabeth Bowman  
St. Martha School  
4380 Fruitville Rd  
Sarasota, FL 34240

Re: Your Request for Waiver of the 471 filing deadline  
For Program Year 2003-2004

Application Number: 384120  
Billed Entity: 38479  
Your Correspondence Dated: 9/29/2003

The Schools and Libraries Division received your request, cited above, for a waiver of the 471 filing deadline for the Schools and Libraries Universal Service Support Mechanism (E-Rate).

Federal Communications Commission (FCC) rules do not permit the Schools and Libraries Division (SLD) to consider requests for waivers.

If you believe there is a basis for further examination of your request, you may file a waiver request with the FCC. You should refer to CC Docket No. 02-6 on the first page of your waiver request to the FCC. If you are submitting your waiver request via United States Postal Service, send to: FCC, Office of the Secretary, 445 12th Street SW, Washington, DC 20554. Further information and options for filing a waiver request with the FCC can be found in the "Appeals Procedure" posted in the Reference Area of the SLD web site or by contacting the Client Service Bureau via e-mail at [question@universalservice.org](mailto:question@universalservice.org), toll-free via fax at 1-888-276-8736 or toll-free via phone at 1-888-203-8100. We strongly recommend that you use the electronic filing options.

Schools and Libraries Division  
Universal Service Administrative Company

*Title 47  
47 CFR 1.106*